

Dr. M.S. Hawkins School Council Monthly Meeting
Wednesday, September 13, 2023
6:45 p.m. – 7:45 p.m.
Library

Present: Sascha Elassal, Sarah Turck, Lisa Lundeborg, Carin Avery, Laura Smith, Jacquie Aldred and Leslie Mountjoy

Meeting commenced: 6:45 p.m.

1. **Roles & Format of Meeting**

Reviewed what is usually discussed and topics covered at our meetings

Voting & non-voting members roles were decided, must be in attendance to this meeting to take a position; additional voting members can be added at the October meeting when quorum will be decided

- Co-chairs: Sarah & Laura
- Treasurer: Lisa
- Secretary/Social Media: Carin
- Hot Lunch: Laura
- Voting: Jacquie & Leslie

Hybrid/virtual option to be offered for our next meeting to encourage participation

2. **Principal's report**

- 80% new staff this year
- Extracurricular activities may look different this year; different sports, coding, etc
- Website was updated with bell times

3. **Teacher's report**

- No representatives

4. **Student Council**

- No representatives

5. **Treasurer's report & Healthy Hunger update**

- No Treasurer report however the annual \$1000 was deposited into the account. Balance will be available at next meeting
- HealthyHunger made \$1,625 last year
- HealthyHunger has been promoted and will start up again next week – BarBurrito (Tuesdays) & Subway (Thursdays); dates through December have been uploaded; Laura created a video and posted to social media on how to create an account; all classes including LLS and a staff account have been created; Pizza might be offered through SchoolCashOnline 1x/month and likely in conjunction with another event.

6. Fundraising

Fundraising focus 2023/2024: Library restock. The library is very short on books.

- Vendor event – Date has been changed. Hoping for Saturday November 4th in conjunction with the high school's vendor event already planned. Share work and profits. "1 building, 2 great schools – Support our school library"
- Movie & pizza day – Friday October 27; teachers will have students choose a movie to be offered in class; Laura and Leslie are available to help the day of
- Ornament fundraiser – start promoting early November (Sascha-newsletter, Carin-online); showcase in office, delivery second week in December
- Gift card fundraiser in conjunction with the high school

Suggestion for school and/or teachers to run fundraiser for the library

Annual fundraising report due Oct 27. Council can run a maximum of three "big" events per year – 1) Vendor event 2) Ornament fundraiser, 3) ?spring idea

7. Social Media

Suggestion for a virtual option for our council meeting was noted through our page and will be implemented next meeting. Will continue to monitor for any concerns, ideas and suggestions as well as regular promotion of events and information.

NEW ACTIONS:

1. **Sascha** to set up link for virtual attendees at the next Council meeting; share in weekly newsletter
2. **Carin** to promote virtual option on social media, encouraging people to join
3. **Carin** to share updated bell times to social media
4. **Sarah** to work with the high school to confirm a date for the vendor event and hash out any other details (profit split, sharing of workload, etc.)
5. **Sascha** to promote Vendor Fair in newsletter once above details confirmed
6. **Carin** to promote Vendor Fair on social media
7. **Laura** to call pizza places for the best deals for the Oct 27 event
8. **Sascha** to promote Movie & Pizza day in newsletter and have SchoolCashOnline set up to order the pizza
9. **Carin** to promote Movie & Pizza day event on social media
10. **Laura** to provide ornament samples to be showcased in office
11. **Sarah** to contact High School for path forward on gift card fundraiser

Meeting adjourned: 7:45 p.m.

Next meeting date: Thursday October 26, 2023 at 6:00 pm